

REMOTE LEARNING

Using X Box or Play Station to access Microsoft Teams

Xbox

1. Plug a keyboard in to the X Box USB slot
2. Go into my games and apps
3. Find Microsoft Edge and select
4. Type in: Microsoft Teams and log in as you would in school
5. You can then access your work through one drive and use key packages Including:
 - Word
 - Teams
 - Excel
 - PowerPoint
 - Your emails
6. To move around you use the X Box control or plug a mouse

Play Station

1. Identify the Play Station internet browser icon (it is WWW with dots around it)
2. Press the PS4 logo on the controller
3. Go to the library and find options for games and applications
4. Go into applications and you will find the internet browser
5. Type Microsoft Teams into the browser and log in as you would in school
6. You can then access your work through one drive and use key packages including:
 - Word
 - Teams
 - Excel
 - PowerPoint
 - Your emails